NTT DaTa
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Carbon Reduction Plan
NTT DATA UK

November 2022

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Commitment to achieving Net Zero

NTT DATA UK is committed to achieving Net Zero emissions by 2040. (In last year's report the Net Zero year was 2050).

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. These baseline emissions are the reference point against which carbon reduction progress is measured.

Baseline Year: FY2019/20		
Additional Details relating to the Baseline Emissions calculations.		
Our carbon emissions are consolidated in accordance with the GHG Protocol's Corporate Standard using the Operational Control approach, with the following comments: a) Gas is derived from benchmark figures which requires to be validated from meter readings b) Upstream and downstream transportation and distribution is calculated using the distance weight method using average item weights and transportation distances c) Business Travel emissions are based upon the types of transport using the distance method d) Commuting travel emissions have been calculated using the number of employees, the most likely modes of transport at each office and an average distance which requires to be validated by a travel survey.		
Baseline year emissions:		
EMISSIONS	**TOTAL (tCO2e)**	
Scope 1	**137**	
Scope 2	**107**	
Scope 3 (Included Sources)	Category 4: Upstream transportation and distribution	2
	Category 5: Waste generated in operations	**Insufficient data**
	Category 6: Business travel	**678**
	Category 7: Employee commuting	**1164**
	Category 9: Downstream transportation and distribution	**-**
Total Emissions	**2,088**	

The baseline year numbers have been revised upwards in this version of the report (version 1 had an overall total of 1,570). The difference is principally due to the provision of gas usage for an office where this information was previously unavailable; also estimates about the use of offices (affecting commuting) in the baseline year were revised retrospectively.

We have not reported on Category 9 Downstream transportation emissions. As a business we do not manufacture products that require transportation to customers. Therefore, we are not impacted by emissions relating to downstream transportation and distribution.

Current Emissions Reporting

Reporting Year: FY2021/22		
EMISSIONS	**TOTAL (tCO2e)**	
Scope 1	**138**	
Scope 2	**69**	
Scope 3 (Included Sources)	Category 4: Upstream transportation and distribution	2
	Category 5: Waste generated in operations	**Insufficient data**
	Category 6: Business travel	211
	Category 7: Employee commuting	275
	Category 9: Downstream transportation and distribution	-
Total Emissions	**695**	

The current reporting year continued to see a carry-over effect from the Coronavirus pandemic – for example business travel and employee commuting continued to remain signficiantly lower.

Waste data will become available in Q1 of financial year 2023/24. This is because reporting arrangements put in place with our landlord did not cover the entire reporting year 2021/22.

Emissions reduction targets

Emissions reductions are with reference to the baseline year FY19/20.

Business growth has been assumed over the period and our reduction targets take that growth into account.

In order to continue our progress to achieving Net Zero, we have adopted the following interim high-level carbon reduction targets in accordance with the UN "Race to Zero" campaign.

- 50% reduction of all in-scope emissions by 2030.
- A further 50% reduction by 2040, with Net Zero being achieved by the balance of carbon abated through purchased removals. Purhased removals will start in FY23/24 with 1000 tonnes. (Last year we committed to considering this, we are now implementing this).

Our roadmap to Net Zero Carbon includes the following key objectives.

- Outsource IT provisioning to reduce truck rolls;
- Reduce business travel per employee by 40% against our baseline year;
- Reduce commuting emissions per employee by 60% against our baseline year;

Re-baslining and commitment to full carbon footprint mesaurement

In Q1 of FY23/24 NTT DATA UK will re-baseline our emissions both to allow for the merger with former Everis UK and to cover all Scope 3 categories, including our supply chain. The baseline year and Net Zero

year will remain unchanged. Since almost 80% of our emissions are in the supply chain, this represents a significant commitment.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline.

- Source 100% renewable electricity for our buildings (an objective of last year's report).
- "Work where it works": Our initiative to give our employees more freedom over their work location. This has reduced the proportion of time our staff spend in office locations which, in turn, has reduced the carbon emissions associated with business travel and employee commuting which are our two biggest contributors to our carbon footprint.
- We now offer all of our staff preferential deals on electric vehicles to encourage them to switch from away from diesel and petrol vehicles.
- Annual walking challenges to encourage our staff to walk as part of their commutes to and from work.

The carbon emission reduction achieved by these schemes is difficult to quantify against the 2019 baseline due to the confounding influence of the COVID pandemic.

In addition, we continue to operate and ISO 14001 accredited environmental management system. This, and the measures outlined previously, will be in effect when performing the contract.

Future Carbon Reduction Approach

In FY23/24, the board have ring fenced a budget for abatement-related initatives. This will cover some of the future measures listed below:

- Improved meter data to provide better information on gas consumption in all of our offices;
- An EPC survey follow-up in our Birmingham office;
- Fully outsourcing the build and distribution of IT equipment to reduce the number of truck rolls;
- Reducing duplication in IT equipment, for example Bring Your Own Device
- A travel survey to better understand the commuting patterns of our staff;
- More granular tracking of business travel;
- Heat decarbonisation in all buildings, including fuel switching from gas;
- Reinforcing active use of BMS equipment to reduced demand;
- Selecting business travel providers based upon carbon verified carbon footprint.
- Incentivising rail vs flights for domestic travel
- Requiring suppliers to sign-up to carbon reduction commitments and changing procurement patterns to select low carbon products and services.
- Devolving specific emissions reduction targets to members of the exec team coupled with an internal carbon tax mechanism

These initaitives are sponsored at board level by the Chief Operating Officer and day to day execution is undertaken by a team led by the Head of Sustainability Solutions.
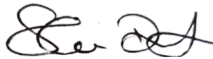
Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting8.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard9.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Stuart Daley
Chief Operating Officer

Date: 30 November 2022